Getting Started with Hoopla on Your Computer



Registration

- 1. Go to <u>www.hoopladigital.com</u>.
- 2. Click Sign Up Today and follow the prompts.
- 3. Find Your Library: search for Belleville and select Belleville Public Library (ON).
- 4. Enter your library card number (the number on the back of your card, no spaces) and pin (usually the last 4 digits of your phone number).
- 5. Enter your email address and create a password (this will be your password to log into Hoopla). Click Complete Registration.

With your Belleville Public Library card, you can borrow up to **5 titles per month**.

In addition to the monthly download limit of 5 titles, there are daily budget limits set by the library that may prevent you from borrowing a title. If this occurs, check back the next day to borrow the title.

Search and browse

Use the Search Bar at the top of the page to search for an author, title, or series.

Click Browse at the top of the page (next to the search bar) to open a menu of format categories to browse (ebooks, audiobooks, music, movies, etc.).

Borrow

- 1. Find a title you are interested in, click Borrow.
- 2. Click Play, Read, Watch, or Listen.

Make changes to your account

If you've recently changed your library card number (i.e. new library card number or pin), wish to update your email, or change your password select the gear icon in the top right corner to open settings.

For more assistance visit www.hoopladigital.com/help

